

# Animal Heartline Humane Association

PO Box 4401  
Naperville, IL 60567-4401  
PH 630.341.3411  
EMAIL animalheartline@hotmail.com



## VOLUNTEER/FOSTER APPLICATION

REV. 5/26/2004

Thank you for your interest in Animal Heartline Humane Association! Animal Heartline was chartered in 1979 as a humane society and officially recognized as a not-for-profit group that enabled us to care for more animals. We are a no-kill organization staffed entirely by volunteers who are dedicated to finding homes for stray and unwanted pets. We do not euthanize an animal to make room to take in another animal. We want to give every adoptable animal that comes to us a second chance in life. Each volunteer is required to perform tasks within the rules and guidelines set forth by the governing Executive Board and the associations by laws. We require our volunteers to:

- Be able to work in environmental conditions that include pet allergens, industrial cleaning agents, and high noise levels.
- Love working around animals. Although not all jobs require hands-on involvement with shelter animals, your involvement will ultimately affect them.

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

**Please Complete The Following Form.** Print all answers and circle all that apply in multiple choices. Send back your completed application to the address above. Your application will be reviewed and if we match your interests and availability with our current needs, you will be contacted.

### Part 1: Information About You

#### FOR OFFICE USE ONLY

Name			Application Action: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied Date Submitted:
First	Middle Initial	Last	
Address			
City	State	Zip Code	
Home Phone Number ( )			
Email Address (Optional)			
Are you at least 18 years of age?			
	YES	NO	
Do you have a valid driver's license?			
	YES	NO	

### Part 2: Employment Information

#### FOR OFFICE USE ONLY

Employer's Name		
Work Phone Number ( )		
Position	Hours Per Day	
May we contact you at your business number?		
	YES	NO

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**Part 3: Household Information (Please fill out if interested in fostering)**

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No. of Adults in Household	No. of Children in Household or Visit on a Frequent Basis Provide Ages	
Does anyone in your household have allergies? Who and to what?		

Do you have pets at home now? If so, please list below:

Cat / Dog	Breed	Male / Female	Spayed / Altered	Indoor / Outdoor	Age	Vaccinated Up To Date? Y / N	If Cat, Declawed? None / 2 Paw / 4 Paw

Other than those listed above, indicate additional pets you have owned in the last 5 years.

Cat / Dog	Breed	Age	What happened to the animal? Why? (Lost, Injured, Put Down, Given Away - To Whom)

What is your vet's name and address?

**Part 4: Experience**

**FOR OFFICE USE ONLY**

Describe any experience working with animals.												
Describe any present or previous volunteer jobs.												
Are you currently a member of a professional or community organization?  YES                      NO												
If yes, what organization(s)?												
Have you volunteered at other animal shelters?  YES                      NO												
If yes, where?												
What do you hope to gain through your volunteer experience with Animal Heartline Humane Association?												
Please list three references.												
<table border="1"> <thead> <tr> <th>Name</th> <th>Phone</th> <th>Relationship</th> </tr> </thead> <tbody> <tr> <td> </td> <td>(    )</td> <td> </td> </tr> <tr> <td> </td> <td>(    )</td> <td> </td> </tr> <tr> <td> </td> <td>(    )</td> <td> </td> </tr> </tbody> </table>	Name	Phone	Relationship		(    )			(    )			(    )	
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**Part 5: Finding The Best Fit For You**

**FOR OFFICE USE ONLY**

What type of volunteer work would you like to do?

Do you prefer working alone or in a group?

Are you interested or have experience in the following?

Interest	Experience	Please explain briefly	
<input type="checkbox"/>	<input type="checkbox"/>	Public Speaking (Education & Events)	
<input type="checkbox"/>	<input type="checkbox"/>	Fund Raising	
<input type="checkbox"/>	<input type="checkbox"/>	Animal Transport	
<input type="checkbox"/>	<input type="checkbox"/>	Animal Rescue & Humane Investigation	
<input type="checkbox"/>	<input type="checkbox"/>	Obedience Training	
<input type="checkbox"/>	<input type="checkbox"/>	Administration / Clerical	
<input type="checkbox"/>	<input type="checkbox"/>	Creative Ability (Writing/ Graphics/ Photography)	
<input type="checkbox"/>	<input type="checkbox"/>	Adoptions	
<input type="checkbox"/>	<input type="checkbox"/>	Public Relations / Special Events	
<input type="checkbox"/>	<input type="checkbox"/>	Technology (Computers/ DTP/ Web)	
<input type="checkbox"/>	<input type="checkbox"/>	Animal Care (Bottle Feeding Newborns/ Immunizations)	
<input type="checkbox"/>	<input type="checkbox"/>	Feral Animals (Trapping/ Taming)	
<input type="checkbox"/>	<input type="checkbox"/>	Maintenance (Cage Cleaning)	
<input type="checkbox"/>	<input type="checkbox"/>	Fostering	
Other Interests or Experience:			

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**Part 5: Finding The Best Fit For You (Continued)**

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During which hours and days are you available for volunteer assignments?

Sunday	AM	PM	
Monday	AM	PM	
Tuesday	AM	PM	
Wednesday	AM	PM	
Thursday	AM	PM	
Friday	AM	PM	
Saturday	AM	PM	
No regular schedule	BUT PREFER:	AM	PM WEEKENDS
Any other questions?			

**Part 6: Additional Information**

**FOR OFFICE USE ONLY**

How did you hear about Animal Heartline?

Whom should we contact in case of an emergency?		
Name		
First	Middle Initial	Last
Address		
City	State	Zip Code
Home Phone Number (                      )		
Relationship		

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I certify that the information provided is complete and correct to the best of my knowledge. I give you permission for any of this information to be verified. Any information that is false and misleading on this application will automatically disqualify me from volunteering with your association.

Signature

Date

**FOR OFFICE USE ONLY**

Interviewed By:

Volunteer Manager Sign Off:

Comments